

Blessed Sacrament Catholic School

**Strategic Plan Implementation Projects**

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
CI-1	Catholic Identity & Faith in Action	Implement Adult Bible Study-Wednesday during CCD? This would be open to all, but we would be specifically targeting the parents that have their children in CCD.	Volunteer	2017				\$ -
CI-2	Catholic Identity & Faith in Action	Altar serving training – Knights of the Holy Eucharist, retreat day.	Father Rynearson	2016				\$ -
CI-3	Catholic Identity & Faith in Action	Ask CCD to join us for a day at school when they are not in session.	CCD Leader	2017				\$ -
CI-4	Catholic Identity & Faith in Action	Ask Fr. Kilcawley to talk to our students and parents about his ministry.	Fr. Kilcawley & Fr. Sullivan	2017				\$ -
CI-5	Catholic Identity & Faith in Action	To explore a Bible study – afterschool program for 4th - 6th Grade with Seminarians	Jill	2017-2018				\$ -
CI-6	Catholic Identity & Faith in Action	Bilingual interpreter for both the school and PTO meetings in order to help accommodate non-English speaking students and family members. Offset by Flavin Fund grant in 2016-2017.	Mike	2017-2018				\$ -
CI-7	Catholic Identity & Faith in Action	Church events coordinator. This person would be responsible for sharing and coordinating Catholic events such as retreats, camps etc. Ensuring all parishioners are aware of such events.	Volunteer	2017				\$ -
CI-8	Catholic Identity & Faith in Action	Create a 3X5 magnet, one for each semester that could go home with all the important religious events/times welcoming parents to attend: rosary, adoration, stations, procession, Baby shower for Jesus, etc. all the times we have on our calendar before the semesters start. 1 per family. Offset by Grant.	Julie	2017-2018				\$ -
CI-9	Catholic Identity & Faith in Action	To host the Eucharistic miracle traveling panels brought to the school/church and put on display.	Doris	2018				\$ -
CI-10	Catholic Identity & Faith in Action	To start a committee to implement ways to outline the importance of Church to all parents.	Mike					\$ -
CI-11	Catholic Identity & Faith in Action	Have a Vocations Day-we would have several people: priest/sisters/lay people (pick from above) come in and give their vocations story-students would spend the whole day (or just the morning or afternoon) rotating through the groups. The presenters could then modify/adapt their talk to their audience level. Time for their vocations story and question/answer	Julie	2017-2018				\$ -
CI-12	Catholic Identity & Faith in Action	Have BS students lead Sunday Masses once per semester, possibly a different Mass each month.	Julie	2016-2017				\$ -
CI-13	Catholic Identity & Faith in Action	Have Mass Ad orientem at Advent/Lent/October??? Sometime during the school year. Prior to this, this position would be explained to the students (via assembly or priest visitation to the room or taught during Religion) telling our students about the rich history and explaining the reasons for this position.	Fr. Sullivan	2017				\$ -
CI-14	Catholic Identity & Faith in Action	Have pastors/assistants join us from the other parishes sending their students to our school/CCD. They could con-celebrate Mass and spend some time visiting their parish students in the classroom once a month/every other month/once a school year.	Volunteer to coordinate	2016-2017				\$ -
CI-15	Catholic Identity & Faith in Action	Implement Lectio Divina in the school.	Fr. Sullivan or other Pastor	2017-2018				\$ -
CI-16	Catholic Identity & Faith in Action	Implement the Catechesis of the Good Shepherd	Sheri	2017-2018				\$ -
CI-17	Catholic Identity & Faith in Action	In home Masses / Enthronement to the Sacred Heart	Doris	2017				\$ -
CI-18	Catholic Identity & Faith in Action	Jill is going to ask Father Kelly about utilizing a seminarian for bible study.	Jill/Father Kelly	2017				\$ -
CI-19	Catholic Identity & Faith in Action	Leadership camp – scholarship with grants	Doris	2017-2018				\$ -

Blessed Sacrament Catholic School

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
CI-20	Catholic Identity & Faith in Action	Missed Family Confession time during/at pick-up time once during Lent/Advent-2:45-3:30pm for families/parents to go to confession together since they are right here picking up their children.	Jill	2017				\$ -
CI-21	Catholic Identity & Faith in Action	Priests to offer blessings before leaving any classroom in the school.	Fr. Sullivan & Others	2017				\$ -
CI-22	Catholic Identity & Faith in Action	To have School family "adopt" new families to make them feel welcome	Jill & H.S.A.	2017				\$ -
CI-23	Catholic Identity & Faith in Action	Utilizing Spirit Catholic Radio (morning show on site)	Faculty	2017				\$ -
CI-24 Combined with AE-3	Catholic Identity & Faith in Action	To explore VBRD-Virtue Based Restorative Discipline for the school.	Doris	2018				
CI-25	Catholic Identity & Faith in Action	Vocations trip-possibly different grades goes to different places each year. Ex: in 1st & 2nd go to Pink sisters & Schoenstatt each year, 3rd & 4th go to seminary & Newman, etc. Apply for grant.	Julie	2017-2018				\$ -
CI-26 Combined with AE-10	Catholic Identity & Faith in Action	To explore ways to strengthen the PTO (Parent/Teachers Organization)	Mike	2016-2017				\$ -
CI-27	Catholic Identity & Faith in Action	Incorporate student/family retention of going to Mass after graduating from Blessed Sacrament School through communications and engagement.	Marketing Coordinator & Fr. Sullivan	2017				\$ -
AE-1	Academic Excellence & Leadership	Increase the number of paid work days for certified staff. We are currently at 185 days. We would like to have 3 - 4 more days to end up at 188 - 189 days. <b>Rationale:</b> This would give the principal and certified staff the ability to evaluate test scores, student progress, etc., and plan to address academic needs and improve academics at the school. Included in 6% Raise.	Mrs. Miller	8/1/2017				
AE-2	Academic Excellence & Leadership	Start a drive for mentors through Teammates/LPS. <b>Rationale:</b> Mentoring helps promote leadership among students and has the potential to strengthen ties between the school and the community.	Mrs. Miller; Parent(s) To Be Named Later	2/1/2017				\$ -
AE-3 Combined with CI-24	Academic Excellence & Leadership	Pay for Boys Town or implement VBRD training for all staff. <b>Rationale:</b> Good discipline is critical to minimizing distractions so that teachers can teach and students can learn. Right now we lack a consistent, school-wide discipline program. Teachers who have experience with the Boys Town system believe it is very effective.	<b>Mrs. Miller, Mr. Richardson</b>	5/1/2017				0
AE-4	Academic Excellence & Leadership	Send at least two teachers plus principal to a national conference every year. <b>Rationale:</b> Affords an opportunity for the principal and certified staff to think about their job from a different perspective--to learn about best practices and how other school districts are meeting similar challenges, and to share with the rest of the staff what they learn. This is something that other schools, including St. John's, North American Martyrs, St. Peter, St. Joseph, St. Joseph, St. Theresa, are doing for their certified staff.	Mrs. Miller	5/1/2017				\$ -
AE-5	Academic Excellence & Leadership	Fund a scholarship for one member of the certified staff to study for a Master's certificate through Creighton University. <b>Rationale:</b> This would provide an incentive for further study and improvement on the part of our certified staff. It would also help with recruitment and retention of certified staff.	Miss Walsh	5/1/2017				\$ 1,000

Blessed Sacrament Catholic School

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
AE-6	Academic Excellence & Leadership	Set a goal of having every grade be above grade level in every subject within three years. Ask certified staff to explore best practices at other schools and to develop a plan to meet that goal. This may involve updating textbooks. <b>Rationale:</b> This project would provide teachers with an incentive to plan for improved academics and a way of measuring improvement. If successful, it also would provide a great marketing tool for our school.	All certified staff	8/1/2017 (To develop plan)				\$ -
AE-7	Academic Excellence & Leadership	Hire a person to handle maintenance and perform janitorial tasks 8 hours per week. <b>Rationale:</b> This project is necessary to allow Mrs. Miller to focus on planning, mentoring teachers, goal setting, etc.	Miss Walsh	2/1/2017				\$ 5,000
AE-8	Academic Excellence & Leadership	To explore hiring a behavior interventionist to run in-school suspensions. Also work to secure a school counselor and/or behavioral specialist. <b>Rationale:</b> This project is necessary to allow Mrs. Miller to focus on planning, mentoring teachers, goal setting, etc.	Mrs. Miller; Father Sullivan	2/1/2017				\$ 3,750
AE-9	Academic Excellence & Leadership	To explore hiring a resource to intervene with reading acceleration services for grades 4 - 8. We already do this for grades K - 3. This would be a full time position. <b>Rationale:</b> This is a pressing need.	Mrs. Miller; Mrs. Mattern	2018-2019				\$ 30,000
AE-10 Combined with CI-26	Academic Excellence & Leadership	Re-energize PTO to enable parents to support the education of their children at home. <b>Rationale:</b> If we believe parents are the primary educators of their children, we need to empower them to do that.	Miss Walsh; Parents to be named later	8/1/2017				
CC-1	Communications & Community Relationships	Administer an annual survey of the parents of students, and a separate survey of teachers and staff, to identify areas of success and areas for improvement, and gather positive testimonials to be used in marketing.	Marshall Ford	2017				\$ 250
CC-2	Communications & Community Relationships	Communicate the annual survey results to both Blessed Sacrament teachers/staff and parents immediately following the survey, develop an action plan, and communicate progress on the action plan as needed throughout the year.	School advisory board	2017				\$ -
CC-3	Communications & Community Relationships	Create a private Facebook group for incoming pre-k parents to encourage networking, building a strong community and posting parent involvement opportunities and photos from classroom activities.	Marketing & Enrollment Coordinator	2017-2018 school year				\$ -
CC-4	Communications & Community Relationships	Add "Featured Family" to Wednesday Weekly, website and facebook page, with Q&As about the family and a photo	Sara Sharp	January 2017				\$ -
CC-5	Communications & Community Relationships	To implement the use of Constant Contact to send out Wednesday Weekly emails in an attractive format that works well for mobile devices.	Marketing & Enrollment Coordinator	2017-2018 school year				\$ -
CC-6	Communications & Community Relationships	Include details in the preschool packet about how tuition and extended care statements will be delivered (and when), and that there will be Wednesday Weekly emails. Also mention that the school schedule is available on the school website and include details for parents who are interested in volunteering in the classroom.	Linda Wetovick	2017-2018 school year				\$ -
CC-7	Communications & Community Relationships	Create a promotional video for the school or several promotional videos themed by season, using clips filmed throughout the year, to be posted on the website and shared via social media.	Marketing & Enrollment Coordinator and Audrey Ramaeker	2017-2018 school year				\$ -
CC-8	Communications & Community Relationships	Begin promoting enrollment in the bulletin, on website and facebook and through end-of-mass announcement and accepting applications for pre-k and the other grades in November for the following school year.	Marketing & Enrollment Coordinator	2018-2019 school year				\$ -
CC-9	Communications & Community Relationships	Post a notice in the bulletin for Cristo Rey, Immaculate Heart of Mary and St. Andrew Dung-Lac & Companions churches each time an open house tour of the school is being given.	Marketing & Enrollment Coordinator	2018				\$ -

Blessed Sacrament Catholic School

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
CC-10	Communications & Community Relationships	Post bios of our teachers and staff on the school website, including details about educational background, what makes each unique and valueable, educational interests and what they are passionate about.	Sara Sharp	mid-2017				\$ -
CC-11	Communications & Community Relationships	Investigate opportunities for active marketing campaigns through yard signs and car window clings (could be sold as fundraiser for school) and sign on 17th street promoting all-day preschool. Offset by Grant.	Marketing & Enrollment Coordinator	mid-2017				\$ -
CC-12	Communications & Community Relationships	Design and print a marketing piece that showcases the value of the school, highlighting the four pillars and testimonials gathered from the school survey, to be used as a handout in tours and to help lead discussions about the school. In addition, explore opportunities to make the brochure an interactive online piece to be posted on website and shared via social media. Offset with Grant.	Marketing & Enrollment Coordinator and Audrey Ramaeker	2017-2018 school year				
CC-13	Communications & Community Relationships	Promote the school with the aid of PPT slides and/or marketing piece when registering new parishioners, during marriage preparation and during baptism preparation. Encourage parishioners to sign up for a tour at these touchpoints.	Created by Marketing & Enrollment Coordinator and used by Parish priests	2017-2018 school year				\$ -
CC-14	Communications & Community Relationships	Track the birth dates of baptised children and follow-up with their parents when the child turns two to schedule a tour of the school.	Marketing & Enrollment Coordinator	2017-2018 school year				\$ -
CC-15	Communications & Community Relationships	Develop a comprehensive school tour that shares the true value of Blessed Sacrament and maintain a short list of families willing to give the tour on some regular cadence. Add potential tours given in Spanish, Vietnamese, etc.	Marketing & Enrollment Coordinator and Maureen Mattern	mid-2017				\$ -
CC-16	Communications & Community Relationships	Establish parent mentors who share the same language to create a bridge between schools and bilingual families. The mentor would extend a personal invitation to come to school events and periodically check in with the family to answer questions, ensure understanding of school news.	PTO	2017-2018 school year				\$ -
CC-17	Communications & Community Relationships	Provide translators for parent teacher conferences (paid through title III money? Grants?) Translate the notes from PTO meetings into various languages and post on website, post notes on school doors in multiple languages.	Fr. Sullivan	2017-2018 school year				\$ -
CC-18	Communications & Community Relationships	Design school assignments that build on families "funds of knowledge" (i.e., what they can teach us)	Teachers/Volunteers	2017-2018 school year				\$ -
CC-19	Communications & Community Relationships	Establish a multicultural volunteer committee to host at least one multi-cultural celebration per year (during school or as a family night) to celebrate diversity in the school and parish (e.g., bring in speaker, hold assembly, Vietnamese cooking workshop, Chinese New Year celebration, St. Patrick's Day festivities, cultural fair with different booths, learning fair).	Volunteers/PTO	2017-2018 school year				?
CC-20	Communications & Community Relationships	Create semi-permanent art projects in school, showcasing cultures and languages of school (e.g., translate each line of the Our Father into a different language, print on series of banners in hallway or cafeteria).	Jane Mliner	2018				\$ -
CC-21	Communications & Community Relationships	Create community outreach coordinator volunteer position to identify potential organizations to support within our parish boundaries (e.g., Lancaster Manor, Bryan Health) and ask how our school can help (e.g., decorate tables, make art, sing Christmas carols, pen pals). Offset by grant.	PTO	2018				\$ -
CC-22	Communications & Community Relationships	Reintroduce Matt Talbot service opportunity to the school to get additional volunteers	Maureen Mattern	mid-2017				\$ -

Blessed Sacrament Catholic School

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
CC-23	Communications & Community Relationships	Create formal outreach program to invite more individuals from the parish (or non-Catholics in the community) into the classroom to speak to the students about their job (Mulder Veterinary Hospital, etc.)	School advisory board	2017-2018 school year				\$ -
CC-24	Communications & Community Relationships	Reach out to retired parishoners who may not be connected with the school to ask them to volunteer in the school (e.g., read to kids in library).	Holly Kruger	2017-2018 school year				\$ -
CC-25	Communications & Community Relationships	Add support for Jan McConnell's efforts with the database of alumni and the alumni newsletter. Explore opportunities to use Constant Contact to send the email newsletter.	Marketing & Enrollment Coordinator and Jan McConnell	2017-2018 school year				\$ -
FS-1	Financila Vitality & Stewardship	To increase and then maintain tuition at 20% - 25% of the cost of education.	Financial Vitality Team to include in 5 year budget	Fall 2017				\$ -
FS-2	Financila Vitality & Stewardship	To develop and offer scholarships to students that qualify for the Federal Lunch Program.	Fr. Sullivan & Principal	2017-2018 school year				\$ -
FS-3	Financila Vitality & Stewardship	To require families to complete the Federal Lunch Program forms, even if they don't want the reduced fees, to ensure maximum benefit for E-Rate Funding.	Fr. Sullivan & Principal	2017-2018 school year				\$ -
FS-4	Financila Vitality & Stewardship	To offer families with more than 1 student a multi-student discount schedule. Added to budget.	Fr. Sullivan & Finance Team	2017-2018 school year				\$ -
FS-5	Financila Vitality & Stewardship	To require financial accountability for school and Pre-K tuition payments and Extended Care Fees, by introducing payment plans that include (1) paying upfront at the beginning of the semester or (2) by signing up for an electronic payment plan.	Fr. Sullivan & Finance Team	2017-2018 school year				\$ -
FS-6	Financila Vitality & Stewardship	To implement and add new Pre-K options to maximize enrollment to 23-25 students per class, with a goal of 75% of children in the parish going to BS Pre-K.	Fr. Sullivan & Principal	Fall 2017				\$ -
FS-7	Financila Vitality & Stewardship	To explore increasing pre-K fees to comparable levels of other preschools in Lincoln, possibly offer a discount to parishioners.	Financial Vitality Team to include in 5 year budget	Fall 2016				\$ -
FS-8	Financila Vitality & Stewardship	To establish, maintain and publish a facilities management plan that covers the school and parish, including maintence and long term building projects.	Finance Team	2017-2018				\$ -
FS-9	Financila Vitality & Stewardship	To manage and fund a facilities management plan that covers the school and parish, including maintence and long term building projects.	Finance Team	2018-2020				TBD
FS-10	Financila Vitality & Stewardship	To create a stewardship section within the Tuition and Fees document for parents that clearly explains the cost of education and the need for additional sources of funding, that is updated and refined each year.	Financial Vitality Team to include in 5 year budget	2016				\$ -
FS-11	Financila Vitality & Stewardship	To track and address families who are not paying tuition and fees, as well as meeting the requirements for stewardship programs, such as SCRIP.	Financial Vitality Team to include in 5 year budget	2016				\$ -
FS-12	Financila Vitality & Stewardship	To create a team of parents to explain, evangelize and model the Tithing and Stewardship Tuition model to other parents each year, through group and indiviual meetings, during spring registration time.	Father & Finance Council	Spring 2017				\$ -
FS-13	Financila Vitality & Stewardship	To review teacher salary & benefits annually and to maintain Blessed Sacrament School salary and benefits to a minimum 70% of local Catholic and public schools. Added 6% increase to budget.	Fr. Sullivan & Principal	Start in 2017				\$ -
FS-14	Financila Vitality & Stewardship	To review hourly employee hours and wages regularly, to ensure efficiency in expenses.	Fr. Sullivan & Finance Council	Start in 2017				\$ -
FS-15	Financila Vitality & Stewardship	To hire a grant writer/estate planner to focus on increasing the Endowment Fund to \$500,000 by 2020. Explore Grant to offset start up expenses. Added \$20K to budget after grant runs out.	Fr. Sullivan & Principal	Start in 2017				\$ 20,000

Blessed Sacrament Catholic School

Code	Pillar	What	Who	When	Start Date	Update	Complete Date	Estimated Costs
FS-16	Financila Vitality & Stewardship	To set targets for new sources of funding at \$50,000 to \$100,000 per year in excess of the Flavin Fund grant.	Grant Writer/Finance Team	2017-2018				\$ -
FS-17	Financila Vitality & Stewardship	To define and establish the accounting function at the school.	Fr. Sullivan & Finance Team	2017-2018				\$ -
FS-18	Financila Vitality & Stewardship	To connect with other schools about sharing resources for subjects and clubs such as Foreign Languages, Music, Theatre, etc.	Fr. Sullivan & Principal to designate a team	2017-2018				\$ -
		Total Projects	78	In Progress	0	Completed	0	\$ 60,000