

## **SCHEDULE**

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### **Morning Extended Care**

**7:00-7:50** Breakfast and quiet play  
Students must come no later than 7:35 to be admitted

### **Afternoon Extended Care**

**3:15-3:30** Attendance/Rest  
Charging begins at 3:30

**3:30-4:15** Recess  
Outside or in the gym

**4:15-4:40** Bathroom break, prayer,  
and snack in the cafeteria

**4:40-5:45** Homework, crafts, and/  
or games in cafeteria or library



## **TERMINATION OF SERVICES**

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*The following may result in termination of services:*

- No payment
- Disregarding E.C. rules
- Consistent pick-ups after 5:45

Termination of services will be made by Fr. Mike Morin, Mrs. Tran, and/or Mrs. Brown

## **DIRECTOR**

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Mrs. Megan Brown  
Megan-brown@cdolinc.net

Blessed Sacrament School  
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Lincoln, NE 68502  
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***"To Know, Love, and Serve God."***

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## ELIGIBLE STUDENTS

Blessed Sacrament School students in grades PK-6. 7-8 graders accepted on a limited basis.

## DAYS

The Extended Care Program will be in operation on school days only. **Afternoon care on early dismissal days are not included.**

## TIME

7:00 to 7:50 am  
3:15 to 5:45 pm

## LOCATION

The main center will be in the cafeteria and on the playground. The library and gym will be used as needed.

## PARKING

Parking will be in front of the school. Use the northwest door to pick up children. Please ring the doorbell.

## DROP-INS

Any student remaining after 3:30pm will be sent to Extended Care and charged accordingly. **If not registered, students will be charged \$1 for every five minutes.**

## REGISTRATION REQUIREMENTS

1. Parents must apply and pay a \$25.00 per family application fee **before** registration.
2. Registration will begin in the summer and continue until we reach capacity (44). Preference will be given to full-time students. Part-time students will be taken based on availability.
3. Registered students **may not** bring guests to extended care.



**Application forms are available on our school website or at the front office. After application is accepted, registration materials must be completed prior to attendance.**

## PARENT EXPECTATIONS

1. Children will be sent directly to Extended Care at the end of the school day. Parents must sign children out at pick-up.
2. If an alternative adult picks up, notify the school with the name, so identification can be made.
3. Pick up no later than 5:45 pm. **Charge of \$1.00 per 5 minutes per child for late pick-up.**
4. Check the school calendar for closure dates and plan accordingly.

## PAYMENT INFORMATION

**One child:** \$6.00 per hour and charged in increments of 20 minutes (\$2.00 every 20 minutes) for morning and afternoon.

**Two or more children:** \$12.00 per hour and charged in increments of 20 minutes (\$4.00 every 20 minutes).

Extended Care is billed and paid through FACTS each month. Your child must be signed out by 5:45pm. Late pick-up may result in extra fees and/or termination of services.